

Laupāhoehoe Community Public Charter School

EXECUTIVE COMMITTEE - AGENDA SETTING MEETING

MINUTES

August 14, 2018 at 5:30 PM, Room 12

1. Call to Order

Meeting was called to order at 5:26 pm by Chair Pam Elders.

2. Attendance

Directors: Pam Elders, Alfred Kent, Peter Sternlicht, Don Bryan

Guests: Jerby Navalta, Del Delos Santos, Kahele Nahale-a, Sookyung Kim

3. PUBLIC COMMENTS

4. BOARD AGENDA ITEMS:

a. FOR INTERIM DIRECTOR'S Report:

1. Report on Enrollment numbers/Class size issues
2. Hiring Update
3. CSI Update
4. Update on Preparation for Faculty Evaluations

b. CONSENT AGENDA ITEMS: [Reports DUE in writing, Friday before Board meeting].

1. Meeting Minutes Review - 7/24/18 Meeting Minutes
 2. Financial Review (if applicable, quarterly financials)
 3. Committee Reports: Finance; Governance; Personnel; Development/Hui Makua; Academic
- AUGUST COMMITTEE REPORTS TO INCLUDE ANNUAL OBJECTIVES (2018-19)/EVALUATION OF WORK AND OBJECTIVES (2017-18)**
4. Hui Kako'o O Laupahoehoe -
 5. Staff Report - Jessica
 6. Faculty Report - Paula

c. CORRESPONDENCE ITEMS: (2)

- i. LCPCS Campus Plan
- ii. Alaka'ina
- iii. Welcome Back to School
- iv. Hamakua Times August 2018
- v. Value Added Measures for SY1819 and pilot invitation

d. GB ANNUAL REVIEW SCHEDULE - AUGUST 2018 Schedule Review (5)

e. SCHOOL DIRECTOR'S PROGRESS REPORT (Jessica) (10)

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f. OLD BUSINESS

1. Recruitment - Board Membership

2. Board Committee Nominations (5)

g. NEW BUSINESS

1. Delegation Criteria-Evaluation Guidelines for Ad Hoc Committee on Grounds Usage [separate committee for facilities usage?] (20)

2. Approval of Sookyung Kim to Finance Committee as Community Member [resignation of Scott Thompson] (5)

3. Donor's Dinner (Development Committee) - refer to Kelly

4. Financial Policies and Procedures Manual - refer to Del/Fred

5. Nepotism Policy (Personnel Committee) - refer to Personnel

6. Outcome/Value-Added Measures for SY 2018-19 (5)

7. Turnover, 2017-18 School Year (10)

8. Board Proposal Form - Out of Classroom Educational Form - Pam drafted a letter

9. Classroom population (Fred)

10. Enrollment Policy Revision (10)

11. Staffing Plans for classes in excess of 22 students (10)

12. Staffing Plan for classes with more than 30 students (10)

13. Increase in salary for DCIA above budgeted amount (Exec Session) (15)

14. Current Personnel Issues Update (Exec Session) (15)

15. Adoption of Nā Hopena A'ō (HĀ) - pending

16. Approval of Unaudited Financials (15)

h. Executive Session

1. Board Self-Assessment

2. Personnel Matters

i. Secretary recap & Announcements

a. Next Board Meetings

1. *Finance Committee* –

2. *Personnel Committee* –

3. *Governance Committee* –

4. Special Meeting - August 16, 2018

5. *Regular Monthly Board* - August 28, 2018

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6. Board Training [**REQUIRED**]- October 12-14, 2018 at 8:00 am - 4:00 pm (Carver Policy)

b. School Events

1. Please see [calendar on lcpcs.org](http://calendar.on.lcps.org)

Assignment of tasks

Meeting adjourned at 6:15 pm.

Legend:

---- EXCLUDED (taken off of the agenda list)

---- INCLUDED (to be discussed in the monthly board meeting)